1. Welcome and Review of Minutes from 9/22/17 Meeting (Stanley Watkins)
   - The Council reviewed the September 22, 2017 meeting minutes. There were no comments or edits, and the minutes were accepted as written.
   - The next Council meeting in May 2018 will take place at Anne Arundel Medical Center.

2. Cancer Conference (Sara Valek)
   - The 24th Annual Maryland State Council on Cancer Control Cancer Conference took place at Anne Arundel Medical Center on November 15, 2017. There were 302 people in attendance.
   - The Council reviewed the Cancer Conference attendee evaluation report. The 2017 conference received overwhelmingly positive feedback from participants on various criteria including: overall quality of the conference, presenters, and venue.
• The Council discussed suggested topics for the 2018 conference, as well as commemorating the 25th anniversary of the Conference.

3. Maryland Cancer Collaborative Workgroup Updates (Sara Valek)
• The Council reviewed updates on current projects from the five workgroups implementing activities based on selected priority strategies from the 2016-2020 Maryland Comprehensive Cancer Control Plan. The strategies for each work group are as follows:
  o **Access to Care and Services Workgroup:** To ensure cultural, financial, and geographic access and provide information to underserved populations on how to access healthcare and supportive services.
  o **Hospice Data Utilization Workgroup:** Create partnerships to develop and implement a plan to collect cancer patient hospice utilization data.
  o **HPV Vaccination Workgroup:** Implement systems changes within healthcare practices to check teenage patients' vaccination status and offer all indicated vaccines at each visit; schedule the next HPV vaccination dose before the end of the current appointment; and, utilize reminder and recall strategies.
  o **Communications Workgroup:** To use media outlets such as websites and social media outlets; print, radio, and television PSAs; billboards; and press releases to provide public health messages related to cancer.
  o **Tobacco Cessation Workgroup:** Educate Maryland hospitals about the importance of and encourage adoption of policies to provide inpatient counseling and treatment for patients who use tobacco.

4. Membership Update (Brian Mattingly)
• As of December, the Council has five active vacancies, five members remaining on after the end of their second term, and four members whose second term ends in June 2018.
• The November membership recruitment effort resulted in sixteen applications submitted to the Governor’s Appointments Office. It is unclear when selection process will be completed.
• Council members are encouraged to identify potential applicants and refer them to Mr. Mattingly for additional information about the Council. The Governor’s Appointments Office Application is available at: http://govappointments.maryland.gov/.
• UPDATE – On February 2, 2018, the new member applications and the reappointment applications were sent to the Governor’s Appointments Office.

5. 2018 Meeting Schedule (Brian Mattingly)
• May 18, 2018; Anne Arundel Medical Center, 9:30 - 11:30 a.m.
• September 21, 2018; Anne Arundel Medical Center, 9.30 – 11.30 a.m.
• November 14, 2018 - 25th Annual Cancer Conference
6. Maryland Cancer Registry (MCR) Advisory Committee Update (Kala Visvanathan, via Brian Mattingly)

- Request For Proposal Update: The MCR has released the RFP titled: Quality Assurance and Data Management of the Maryland Cancer Registry” on e-Maryland Marketplace and the MDH website. The Department held a pre-proposal conference for this RFP on Friday, February 2, 2018 at 10:00 a.m., 201 W. Preston Street. The current contract will expire in June 2018.

- National Program of Cancer Registries (NPCR) and North American Association of Central Cancer Registries (NAACCR) data submission update: In November 2017, the MCR submitted data for certification by NPCR and NAACCR. The MCR expects “gold” level standard achievement.

7. Update on Legislative Efforts Related to Cancer Control (Sherry McCammon, American Cancer Society Cancer Action Network):

- Update on “Tobacco 21” Legislative Efforts: HB 953 and SB 456, “Tobacco Products – Minimum Age and Civil Fines:” For the purpose of altering certain provisions of law to prohibit a certain person from distributing a certain tobacco product to an individual under a certain age, rather than to a minor.
  i. Will be introduced and read first time on February 5, 2018, and assigned to: Economic Matters and Health and Government Operations. HB 953 is sponsored by Delegate Morales, and SB 456 is sponsored by Delegate Kelly. The hearing for SB 456 is February 15, 2018.

- “SB 254: Public Health – Tobacco Control Funding”: For the purpose of requiring a certain amount of funding in the annual budget for activities aimed at reducing tobacco use in Maryland; and generally relating to funding for the Tobacco Use Prevention and Cessation Program.
  i. Hearing was scheduled for January 31, 2018.